

PERSONAL DATA CORRECTION REQUEST FORM

General Information:

- This form is to be completed by individuals (Data Subjects) requesting correction to personal data.
- Please note that Liberty Insurance Malaysia Berhad (“Liberty”) reserves the right to refuse to comply with your Personal Data Correction Request as permitted under S36 of the Personal Data Protection Act 2010 (PDPA). However, we will notify you of any such decision.
- Your request may not be processed if the information/document provided in this Form is incomplete.
- Personal data collected on this form is required to enable your Personal Data Correction Request to be processed, and will only be used in connection with such request.
- If you have any queries or need any guidance in filing up this form, you may contact Liberty’s Customer Care Centre at 1300-888-990 or 03-26199000 or email us at customercare@libertyinsurance.com.my
- Completed form: Please send in all completed forms to the following address:

Liberty Insurance Berhad (16688-K)
9th Floor Menara Liberty,
1008 Jalan Sultan Ismail, 50250,
Kuala Lumpur, Malaysia

Full Name (as per NRIC/Passport) :	
NRIC No./Passport No. : <i>(Please provide us with a copy)</i> <i>For Third Party Requestor—please provide a copy of NRIC or passport bearing signature of Third Party Requestor as well as documents evidencing the right/authority of the Third Party Requestor to the information of the Data Subject.</i>	
Telephone No. :	
Email Address (where relevant) :	
Policy No. (where relevant) :	
Please state the existing personal data you are requesting to have corrected or updated :	
Please provide the corrected or updated personal data :	



By signing this form, I confirm that the information given in this form and any supporting documents enclosed are true and accurate. To the extent that I have provided a third party's personal data, I confirm that I have obtained his/her consent to disclose his/her personal data to you.

I understand that it will be necessary for Liberty to verify my identity and my authorisation (if applicable) and that Liberty may contact me for more detailed information in order to locate the personal data requested. I consent to Liberty processing any and/or all personal data provided by me in accordance with Liberty's Privacy Policy.

Signed : _____

Date : _____

Official Use Only

Received on : _____

Attended by Department/branch : _____